



# ANNUAL PEDAGOGICAL PLAN

2024-25

## INFORMATION

PREPARED BY:  
MRS. JYOTI CHAUDHARY



+91-8744997676



N.I.T. Faridabad



[www.rosevalleyinternationalschool.in](http://www.rosevalleyinternationalschool.in)



## **ROSE VALLEY INTERNATIONAL SCHOOL**

**Nangla Sohna Road ,NIT Faridabad**

**Tel.: +91-8744997676**

**E-Mail: [rosevalleynangla@gmail.com](mailto:rosevalleynangla@gmail.com)**

**Affiliation No. 531891**

**UDISE Number : 06191606011**

**Academic session: 2024-25**

## MESSAGE FROM THE CHAIRPERSON'S DESK



**"We cannot always build the future for our youth, but we can build our youth for the future." Franklin D. Roosevelt**

These words by Franklin D. Roosevelt perfectly describe our aim at Rose Valley International School. Beyond providing a sound education, we wish to provide our students a holistic learning experience for life. Our aim is to teach students to LEARN, not just STUDY. Hence, we strive to travel beyond the boundaries of mere books. We have realized that the future is abstract and unknown but the youth in our hands are real and can be moulded.

Dear students, "You are the nation-builders. You are the movers of technology. You are the agents of change." It is our fervent hope that the years that you spend at Rose Valley International School would enable you to equip with leadership and managerial skills. The knowledge that you will gain, the fine qualities that you will imbibe and the technical skills that you will learn to apply will be your major contribution to your parents, to society, and to the nation.

We invest our trust on you. You are our safe source and we bank all our efforts on you. We create not the future instead we craft you for the future. There are strong challenges to great efforts but, always remember, great effort bears the sweet fruit of success. We want you to taste the fruit of success once and for the rest of your life, you will never rest.

As a premier educational institution, we are known for creating our own benchmarks and elevating ourselves to higher planes. This practice has made our group schools, the centre of excellence. However learning, evolving and effort will never cease.

**Mrs. Mamta Bhadana**  
(Chairperson)

---

## MESSAGE FROM THE PRINCIPAL'S DESK

---



We believe in a joyful experiential learning system wherein, each child is encouraged to participate wholeheartedly! At RVIS, we leave no stone unturned to offer multitudes of opportunities to our children; it is for them to make the most of it. Children should be motivated to grab every opportunity that comes their way which would not only help in their holistic growth but also strengthen their belief in teamwork, which is important in this fast-paced world. They need to understand the importance of emotional balance, critical thinking, and most importantly accepting failure graciously! It is our strife to endow them with all these qualities and more.

We believe in empowering our children in such a manner that they act as representatives of a meaningful and value-based society! Our pedagogy which is holistic and comprehensive complements this. We have a team of fabulous faculty members who display boundless energy and intense commitment which keeps the ethos of our school shining brightly.

There are only two lasting bequests we can hope to give our children. One of these is roots; the other, wings! One is offered by our loving parents and the other is offered by us.

'Each morning, we are born again what matters the most is whether we have given our best today'

**Mrs. Jyoti Chaudhary**  
**Principal**

# PEDAGOGICAL PLAN 2024-25

This Report comprises of the achievements made during the session 2023-24 and at the same time sets the path for the greater accomplishments in the coming academic year.

Rose Valley International School, aims at incessant endeavor to achieve Excellence in Education using the state-of-the-art technology, where the seeds of the all-round development of the children are sown at an early age. I, Ms. Jyoti Chaudhary the Principal of the school take immense pleasure and pride to present to you a plan of our activities and achievements for the year 2024-25.

## **1.School Details**

**Name:** Rose Valley International School  
**Address:** Nangla Sohna Road, NIT Faridabad  
**Affiliation no:** 531891  
**School code no :** 41893  
**Year of affiliation:** 2019  
**Phone No :** +91-8744997676  
**EmailId:** rosevalleynangla@gmail.com  
**Website:** www.rosevalleyinternational.in  
**Name of the Principal :** Mrs Jyoti Chaudhary  
**Contact No:** 8076633881

## **2. Basic information of the school**

Rose Valley International School , established & run by " VIKAS EDUCATION SOCIETY" .

Rose Valley International School is affiliated to CBSE Board.

Type of school: Senior Secondary ,Co-ed.,Day School

No. of Students : 701

No. Of Girls : 305 No. Of Boys : 396

Location Type : Urban/Rural/Hilly Area : Urban

Is the school minority School? NO

## **3. Vision ,Mission and Philosophy**

### **3.1 Our Vision**

To develop children into enlightened citizens of tomorrow "REACHING NEW HEIGHTS"

### **3.2 Our Mission:**

We believe that a happy child is successful one. We are committed to provide a positive, safe and stimulating environment for children to learn. We intend the children should enjoy their learning, achieve their potential & become independent lifelong learners.

Our Mission is as follows:

- To create a positive experience for each student in the school to develop confident and wholesome personality.
- To provide opportunities' to all students.
- To showcase their talent and abilities.

- To provide progressive education in the current digital environment.
- To continuously enhance syllabus to be at par with the ecology of developing society,
- To have caring & competent teachers who are steadfast in their mission to impact lives and to continuously develop skill in the teachers.
- To connect with families of the students to be able to give them comprehensive environment for effective learning.
- To teach students to have team spirit to get along with other, to support one another and grow towards a common goal.
- To provide high quality education in a safe respectful and inclusive environment.
- To work together to build a nurturing environment focused on maximizing each child sense of well being
- To strive consciously to create an environment of respect and inclusions and to supports ethnic racial, religious and socio-economic diversities.
- To build a curriculum with range of learning styles offering a diversity of efforts & programs and by participation in wider community.

### **3.2 Philosophy:**

RVIS focuses not only on advanced academics but also on extra-curricular and co-curricular activities. Students are trained at a very young age towards incorporating a sense of responsibility, loyalty, team spirit, and healthy competition to become graceful and dignified personalities.

This academic year began with a prayer service and all new joiners were welcomed to our school family. We have significant accomplishments in A.Y 2024-25 under the dynamic, motivating and leadership our Principal Mrs. Jyoti Chaudhary and our dear teachers.

The Session began with orientation program for the parents of students of classes I to XII making parents aware of the education. We impart for all round development in RVIS.

## **4. Culture & Key strengths of the school**

### **4.1 Culture of the school**

The school takes sincere efforts to do its best for children and we endeavor to create a caring environment, within which each child is regarded as an individual and valued for his/her own unique qualities. We wish that the child is happy, secure, relaxed and confident in his/her interaction with people, ideas & environment and is encouraged & helped to achieve the best of his/her ability throughout the learning experiences.

### **4.2 Environment Education**

It is a part of the day to day lessons being taught and the aspect is stressed at regular intervals in the Assemblies.

The School has a provision of Rain water harvesting as well as other facilities towards its concern for environmental protection:

- Plays are to be organized for 'no-plastic' usage for parents to bring for the disadvantage of plastic for our environment.
- Tree plantation drive is carried out by students where many tree are planted in local area nearby including nearby police station.

## **5. STUDENTS STRENGTH AS ON: 2024-25**

### **5.1 Number of Students on roll (class wise):**

CLASS	PRE PRIMARY	I	II	III	IV	V	VI	VII	VIII
NO. OF SECTIONS	3	02	02	02	02	02	02	02	02
STUDENTS ON ROLL	84	37	32	38	33	34	41	51	63
CLASS	IX	X	XI	XII	SCI	COM	HUM.		
NO. OF SECTIONS	05	05	04	04					
STUDENTS ON ROLL	181	70	31	06	03	03	0		

### **5.2 BOARD EXAMINATION AT A GLANCE:2024-25**

CLASS	NO. OF STUDENTS PASSED	PASS%
X	61	87
XII	04	66

## **6. Staff details & students detail**

### **6.1 Staff :**

**The most valuable resource that any school can have is its staff.**

The school collectively has an enthusiastic and dedicated team of Teachers in the Secondary, the Primary sections. In addition, we have Non-Teaching and Support staff. Their coordination with each other is what enables the school to function smoothly and grow with new perspectives.

### **Teaching staff**

s.no	Name	Designation	Allotted subject
1	Jyoti Chaudahry	Principal	English
2	Hema Mehra	Coordinator	Business Studies
3	Rajni	PGT	Hindi
4	Geeta	PGT	Economics
5	Geeta	TGT	Hindi
6	Sunita Sharma	TGT	Eng
7	Paramjeet Kaur Mehra	PRT	
8	Ritesh	PGT	Accounts
9	Anjali	PGT	Maths
10	Suman Sharma	PGT	Physics
11	Richi Kushwaha	PGT	Bio
12	Meena Kumari	PGT	Chemistry
13.	Devender Singh	PGT	Chemistry

14.	Manish Bhadana	PGT	Maths
15.	Suman Sharma	PGT	Accounts
16.	Deepika	TGT	Maths
17.	Jasvinder	TGT	English
18.	Asha	TGT	S.ST.
19.	Priya Singh	TGT	Maths
20.	Navneet	TGT	Hindi
21.	Savita	TGT	Hindi
22.	Ritu Singh	TGT	IT
23.	Priya	TGT	S.ST.
24.	Kalpana	TGT	Skt.
25.	Roopa	PRT	
26.	Pooja	PRT	Hindi
27.	Kanchan	PRT	
28.	Varsha	TGT	S.ST.
29.	Kajal	TGT	Science
30.	Monika	PGT	Political Science
31.	Alka Rani	PGT	
32.	Vinod Kapasia	PET	Physical Edu.
33.	Chander	PET	Physical Edu.
34.	Manisha	Librarian	

### **Non Teaching staff**

1.	Ritu	Admin	
2.	Sonia	Accountant	

### **Staff Details.**

<b>particular</b>	<b>Total no</b>
<b>Principal</b>	<b>1</b>
<b>Librarian</b>	<b>1</b>
<b>PET</b>	<b>2</b>
<b>Councillor</b>	<b>1</b>
<b>Special Educator</b>	<b>1</b>
<b>PGT</b>	<b>13</b>
<b>TGT</b>	<b>13</b>
<b>PRT</b>	<b>4</b>
<b>Accountant</b>	<b>1</b>
<b>Admin</b>	<b>1</b>
<b>Peon/sweeper</b>	<b>5</b>



<b>Gardener</b>	<b>1</b>
<b>Driver</b>	<b>4</b>
<b>Gate keeper</b>	<b>1</b>

## 10.List of Houses

s.no	Houses	Incharges
1.	Radhakrishnan	Ms. Priyanka
2.	Tagore	Ms. Geeta
3	Teresa	Ms. Anjali
4	Vivekanand	Ms. Rajni

## 11.List of Clubs

s.no	Club name	In-charge	members
1	Dhwani	Ms. Sunita	1
2	Literary	Ms. Asha	1
3	Heritage	Ms. Deepti	1
4	Nrityakal	Ms. Pooja	2
5	Eco	Ms. Navneet	2
6	Akriti	Ms. Manisha	1
7.	Tech – Wizard	Ms. Ritu	1
8.	Science	Ms. Seema	1
9.	Disaster	Mr. Manish	1
10.	Sports	Mr. Chander	1

## PEDAGOGICAL PLAN COMMITTEE

<u>NAME</u>	<u>DSIGNATION</u>	<u>ROLE IN P.C.</u>
<ul style="list-style-type: none"> <li>• MS.JYOTI CHAUDHARY</li> <li>• MS.HEMA MEHRA</li> <li>• MS. Manisha</li> <li>• MS. Suman</li> </ul>	<ul style="list-style-type: none"> <li>• PRINCIPAL</li> <li>• COORDINATOR SR. WING</li> <li>• COORDINATOR PRIMARY WING</li> <li>• COORDINATOR JUNIOR WING</li> <li>• H.O.D.s</li> </ul>	<ul style="list-style-type: none"> <li>• MENTOR</li> <li>• PLANNING FRAMEWORK</li> <li>• EXECUTION &amp; ACTION</li> </ul>

<u>STAKEHOLDERS CONSULTED</u>	<u>AGENDA DISCUSSED IN REGULAR MEETINGS</u>
Teachers Parents PTA,SMC Student Council	<b>Session planning</b> <b>Annual calendar</b> <b>Curriculum – mapped with NCF</b>

## **VISION, MISSION, VALUES, FOCUS & APPROACH**

Name of the Academics Segment – wise

### **Vision statement**

**To develop children into enlightened citizens of tomorrow  
"REACHING NEW HEIGHTS"**

### **Mission Statement**

**To create a caring environment with a stimulating and comprehensive programme to foster, nurture and secure the socio emotional, physical, intellectual, spiritual development of each child and endowing them with patriotic feeling and civic minded spirit.**

We strongly believe in the integrity of each individual. Each student we possess is unique and his/ her dignity is honored. Shalom Hills puts every effort to boost each student to take up the challenges of life, plays a responsible role in the society, maintains harmony with the environment and its valuable resources, respects parents, teachers & every senior citizen in the community. We also ensure that each child learns to conserve our culture & heritage upholding the responsibilities as a cultured citizen of the country.

### **OUR FOCUS**

*Our institution is dedicated to providing exceptional educational experiences that promote the holistic development of each student. We emphasize the values of tolerance, patience, respect, and spiritual growth. The positive environment of the Ashirwad Family, along with our committed faculty, ensures personalized attention to every child's unique needs. We focus on strengthening literacy, numeracy, and ICT skills, while offering diverse co-scholastic programs in Physical Education, Visual Arts, and library activities. Learning additional languages like Sanskrit and French is also prioritized. Our management continually innovates to enhance the learning process and foster moral values and personal growth.*

## **OUR PEDAGOGICAL APPROACH**

At RVIS, we ensure that each student's learning is personalized and tailored to their needs. We focus on understanding every student individually, using their strengths and interests to create meaningful learning experiences. Our dedicated faculty provides regular feedback and one-on-one discussions to address doubts and promote self-reflection. Students are guided to correct mistakes, enhance skills, and broaden their knowledge. Teachers serve as facilitators, helping students grasp curriculum concepts, improve language skills, and strengthen numerical abilities in a clear and effective manner.

The teachers at RVIS work in a collaboration to develop and implement an enquiry driven curriculum. It ensures that there is active learning practice. To enhance and promote the team work among the students, grouping is flexible so that the students learn to work in a coordinated manner.

A congenial and respectful relationship is maintained amongst the staff members promoting them to work as RVIS TEAM. Each staff member is provided with the opportunity to exhibit their skills and extend them to the students providing them opportunity to enhance their capacities through their mentors.

## **TEACHING LEARNING APPROACH**

The teaching- learning process at RVIS is personalized, keeping in mind the needs of each child here. It is accomplished in the following listed manner:

### **SPECIFIC FEATURES OF CURRICULUM PLANNING**

- Emphasis on the prior knowledge
- Stress on individual interest of the students
- Focus on the individual learning styles
- Identifying the individual interests
- Identification of the capabilities and skills possessed by the students that helps them to uncover their own strengths and also define their future learning goals.
- Students are mentored for the ways to achieve their goals and also to maintain the evidence that they need to produce.
- Flexible methodology and scopes are provided
- Parents are able to track the progress of their wards via parent portals
- Students are able to articulate their learning in conferences including video conferences.
- Teachers are able to understand their students as individuals and not only as students
- Students have the ability to regulate their behaviour, what to do / learn, how to do/learn and also how to present their learning.

## 1.1 ACADEMIC RESOURCES

Class	Text books
Nur to UKG	CORDOVA
I TO V	CORDOVA
VI TO VIII	NCERT
IX TO XII	NCERT

E – Learning Opportunities with the help of efficient facilitators
Library – As a resource Centre – Provides access to more books to support learning through print and digital resources
Leadership- Mission and Vision for academic Excellence of each Child
Special educators for CWSN- Creation of special Curriculum and Pedagogy
Smart Classrooms for all classes- Audio visual senses of the students are fruitfully enhanced and it helps students grasp information efficiently.
Physics Lab – Students understand the difference between theory and its application. It helps them improvise their approach towards the subject.
Chemistry Lab-Students get hands on experience by performing various experiments
Bio Lab- Makes learning immersive and exciting
Mathematics Lab – for clear understanding of the abstract concepts. Helps in building interest in the subject and scope of greater individual participation.
Online Educational Resources- Portal like DIKSHA, NISHTHA, Edu. Recourses of NCERT, SHIKSHA VANI

## RESOURCES FOR EXTRA CURRICULAR ACTIVITIES

Volleyball Court- to develop concentration, self-discipline, balance and coordination
Outdoor Play Area- to help children explore, create and discover their interests, to boost physical, social development
Art Room- to stimulate the imagination and observation skills
Music Room- for recreation and artistic expression
Dance Room-- for recreation and artistic expression

## 1.1 PEDAGOGICAL STRATEGIES

**Class Wise and Subject Wise: Art Integration, Innovative Pedagogies, Co-Scholastic Activities**

All are subsumed in the annual curriculum Planning made subject wise and class wise in the beginning of the session.

## SUBJECTS TAUGHT AT ALL LEVELS

### PRIMARY

CLASS	SUBJECT 1	SUBJECT 2	SUBJECT 3	SUBJECT 4	SUBJECT 5	SUBJECT 6
I	ENGLISH	HINDI	MATHS	EVS	COMPUTER SCIENCE	G.K &DR.
II	ENGLISH	HINDI	MATHS	EVS	COMPUTER SCIENCE	G.K. & DR.
III	ENGLISH	HINDI	MATHS		SCI/SST	COMPUTER SCIENCE
IV	ENGLISH	HINDI	MATHS		SCI/SST	COMPUTER SCIENCE
V	ENGLISH	HINDI	MATHS		SCI/SST	COMPUTER SCIENCE/S ANSKRIT

\*\* LIFE SKILLS, ART, MUSIC, DANCE, T.T,GK, DRAW.

### MIDDLE, SECONDARY AND SENIOR SECONDARY

CLASS	SUBJECTS OFFERED
VI	ENGLISH, HINDI, MATH, SCIENCE, SOCIAL SCIENCE, COMPUTER SCIENCE, SANSKRIT,ART
VII	ENGLISH, HINDI, MATH, SCIENCE, SOCIAL SCIENCE, COMPUTER SCIENCE, SANSKRIT, ART
VIII	ENGLISH, HINDI, MATH, SCIENCE, SOCIAL SCIENCE, COMPUTER SCIENCE, SANSKRIT, ART
IX	ENGLISH, HINDI, MATH, PHYSICS, CHEMISTRY, BIOLOGY, HISTORY, GEOGRAPHY, DEMOCRATIC POLITICAL SCIENCE, ECONOMICS, IT
X	ENGLISH, HINDI, MATH, PHYSICS, CHEMISTRY, BIOLOGY, HISTORY, GEOGRAPHY, DEMOCRATIC POLITICAL SCIENCE, ECONOMICS, IT
XI	ENGLISH, HINDI, MATH, PHYSICS, CHEMISTRY, BIOLOGY, HISTORY, GEOGRAPHY, ACCOUNTANCY,BUSINESS STUDIES,PHYSICAL EDUCATION POLITICAL SCIENCE, ECONOMICS, SOCIOLOGY ,IT

<b>XII</b>	ENGLISH, HINDI, MATH, PHYSICS, CHEMISTRY, BIOLOGY, HISTORY, GEOGRAPHY, ACCOUNTANCY, BUSINESS STUDIES, PHYSICAL EDUCATION POLITICAL SCIENCE, ECONOMICS, SOCIOLOGY, IT , YOGA
------------	---

## 1.2 CURRICULUM PLANNING AND ITS TRANSACTION

The school has a well conceptualized curriculum based on the following factors:

1. CBSE Guidelines, Recommendations of NCF and NEP 2020
2. Logical Division of Syllabus
3. Pedagogical Practices with each concept
4. Activities for the enhancement of skills
5. Monitoring, Assessment and Evaluation

The RVIS curriculum is meticulously designed for the holistic development of its students. It is ensured that it meets the development of cognitive, affective and psychomotor domains of the learners. The overall flow is defined as below.

## STEPS OF CURRICULUM PLANNING

**Step 1:** Selection of Books/Study material based on thorough research

**Step 2:** Curriculum Blueprint (Curriculum Design Process) vetted by the subject experts/  
Annual Curriculum Planning

**Step 3:** Lesson Plans

**Step 4:** Teachers' Diary

**Step 5:** Classroom Activities

## STEP 1: SELECTION OF BOOKS/ STUDY MATERIAL

- HOD along with the team of teachers review the textbooks /study material used in the existing year with regard to the quality of the content, implementation, its transaction and relevance.
- Teachers also scrutinize the other textbooks/content for comparison. Based on defined criteria, books/study material is selected by the teachers to be followed in the new academic year.

## STEP 2: CURRICULUM BLUEPRINT

- The Curriculum Blue-Print (CBP) is to be prepared by the

Subject teachers depending upon the school calendar.

- Subject Enrichment Activities, Assessment Techniques, Field Trips, Instructional Methods and the number of periods required to achieve the same. (As per the prescribed format)
- CBP to be reviewed by HOD, amendments are to be done which are further reviewed by the academic coordinator and finally validated by the Principal. Subject Teachers prepare curriculum blueprint which has the following format:

<b>Month</b>	<b>Topic/Units</b>	<b>No of periods Required</b>	<b>Learning Outcomes</b>	<b>Subject Enrichment Activities/Field Trips/Multiple Assessments/Art Integration/ E-Resources/ STEAM activities</b>
--------------	--------------------	-------------------------------	--------------------------	--

### STEP 3 – LESSON PLAN

- Detailed lesson plan for a month to be prepared by the teachers
- The lesson plan must include learning objectives, instructional method, Instructional resources like models, video links etc., set induction, method of recapitulation, assignment and details of constructivist approach and the integration
- Teachers to ensure that learning objectives stated in the Curriculum Blueprint are met properly through the lesson plan. The lesson plans should be submitted to the academic coordinator monthly.

### STEP 4 – TEACHER’S DIARY

- Topic wise split-up along with no. of periods/days/ dates for each topic and subtopic is planned in Teacher’s Diary.
- Detailed planning for the topics should be recorded in the lesson plan. Plan of Multiple

Assessment (one for each term) to be recorded in the Teacher's Diary in the prescribed format.

- Teachers to decide the learning objectives, procedure, criteria for assessment and the relevant rubrics for the same. The Teacher's Diary should be submitted to the academic coordinator on a weekly basis.

## STEP 5 – CLASS ROOM ACTIVITIES / LOG BOOK

- The record of daily classroom activity, Home Work assigned & follows up to be recorded in the class log book. The log book should be submitted daily to the Academic coordinator and monthly to the Headmistress.

## TEACHING STRATEGIES AT A GLANCE

- Role plays
- Integrated Learning
- Collaborative and Interdisciplinary approach
- Project based learning
- Object Talk/Dramatization
- Presentations/Symposium
- Presentations
- Art Integration
- Pre and post teaching activities
- Audio visual aids

## OBJECTIVES OF ASSESSMENT

- To identify the children's learning needs.
- To help the teachers develop educational programs for the children.
- To indicate which specific educational objectives, have or have not been achieved.
- To serve as continuous evaluation.

## 1.3- STUDENTS DEVELOPMENT PLAN



STUDENTS' NEED ASSESSMENT MECHANISM	NO. OF STUDENTS IDENTIFIED FOR REMEDIAL CLASSES	NO. OF STUDENTS IDENTIFIED FOR ENRICHMENT CLASS
<p><b><u>Regular Tests</u></b>  Unit Tests, Half Yearly Exams, Annual Exams, online open Exams to gauge the level of understanding</p>	Class III – 6 Class IV – 5 Class V – 6 Class VI – 5 Class VII-7 Class VIII-3 Class IX – 5 Class X -4 Class XI –7 Class XII - 1	3 4 3 5 4 3 2 4 5 2 2

CLASSROOM OBSERVATION SCHEDULE	FREQUENCY	DONE BY	FINDINGS
Routine observations	Regular Basis	Coordinator Sr. (Daily) Headmistress (Weekly) Principal (Quarterly)	Teachers were observed completing the planned syllabus during regular observation
Specific Observations	Yearly Basis	Specialists appointed by Child Education Society as per the directives received from CBSE.	All teachers are found to be subject proficient. However, certain insights were imparted while class observation into methods of delivering class lectures to be more interesting and effective.

<b>TNA</b>	<b>METHOD</b>	<b>OUTCOME</b>
Questionnaire	SWAT (Strength and Weakness analysis)	Analysis of personal obstacle or issues that may hinder the development of a teacher
Brainstorming	One teacher should be chosen to do the writing work while other should be encouraged to openly state their difficulties in different area of job performances	Analysis of the problems which a teacher faces in classroom and common problems can be jotted down and a procedure can be drawn for the improvement
Identify what professional skills you already have and those you need to work upon	Identify professional skills that are desirable for your career. Recognizing your current strengths and abilities is important so that you can clearly understand what you are lacking that might be holding you back. An appropriate training programme by experts in this field will help achieve the goal.	Improved performance by the teacher. A suitable development program brings all teachers to a higher and common platform as they all get equipped with similar skills and knowledge.

## **2.TEACHER DEVELOPMENT**

### **3.Academic Activities:**

Competitions and academic activities that go beyond the text books and the classrooms encourage and foster a healthy and competitive spirit and effective communication skills in the students. The activities are conducted at classroom level and school level . Some of these events are handwriting, essay, speech and slogan writing competitions. Competitions are also held for Poetry recitation, story writing and narration, debate, English and Hindi elocution, GK, I Q and Maths quiz competitions. Prizes are awarded during school assembly.

- Science, Maths and English Olympiad are conducted every year and the students perform excellently .
- The school subscribes to various educational and entertainment magazines and periodicals which are available for the students to borrow and read.
- Value based education is given for self development and personality development. This is done with the aim to inculcate in students values like honesty, gratitude, forgiveness, kindness etc. In addition, throughout the school year, on every working day, assemblies are conducted on a wide variety of value based themes and topics.
- Each academic year, trainings, seminars and orientation programs are conducted for teachers and students with a dual focus to improve and effectively implement innovative ideas in teaching-learning practices as well as to take the students beyond their current level of learning.

### **4. Co-curricular and Extracurricular activities:**

These are an essential part of the life of an educational institution as they strengthen the classroom learning as well as develop the personality of the child and harness the in-depth potential of students. The activities are conducted throughout the year. Some of these events are Fancy Dress Competition, Flower arrangement, card making, Best out of waste, poster making, chart making as well as dance competitions. Food festivals were also conducted in the winter carnival. Participation by the students and teachers in these events was very commendable.

### **5. Games and Sports Competitions:**

Physical health has direct co-relation with academic achievement. Games and sports develop a sense of friendliness among the children and also build their team spirit. It helps children to develop mental and physical toughness. Bearing this in mind, the school provides ample opportunities for students to perform regular exercises and yoga, and to play and prove their mettle in various sports and games. Many students have participated in various events like: Athletics, Badminton, Basketball.

To foster national integration, international understanding, religious and cultural awareness and tolerance, various national, religious and cultural festivals and occasions will be celebrated with due pomp and grandeur.

- In this current social environment of inconsonance. We at RVIS Public encourage the meditation session both for students & teachers.
- The young star wards of RVIS will be on an innovative bring at science exhibition held in school with working models and display of various concepts.

- Annual function will be organised by the students where they put on display their skills of dance, speech and aerobatics.
- Students will be made socially aware of underprivileged and made/collected donation for clothes, sweaters, books etc. The children themselves go to distribute so that feeling of “giving” is inculcated.
- Along with academics, students will be made aware of the Indian Heritage & culture. They were part of **Yagya** to take blessings before exam.
- Numerous such activities like “Earth day” “Pool party”, “Picnic Day”, “Yoga day” etc. will be organized throughout the year.
- Young students will be taken to visit the social institutions like Police station, Hospital, Gurudwara, Post office etc.
- Medical Health camps and dental checkups will be organized for students. Our students mostly come from humble families, So we ensure yearly medical checking of our students.
- Interschool competition like Olympiad and Bhartiya Sanskriti Gyan Pariksha etc. will be organized.

## **6. Environmental protection Activities**

### **6.1 Water conservation:**

Rain water harvesting is done at school. There are huge pipes connected from the rooftop to underground tank for harvesting rain water. This water is used for cleaning and gardening purpose.

Jaldnidhi Abhiyaan Children are taken along the Pavana river and Journey of the river is discussed with them. Children are made aware of the polluted condition of the river and they understand the need for river cleaning. Students also participate in drawing and essay competition on the topic-

River pollution and its solution Students are made aware of pollution caused while emersion of idol during festivals. They are taught to make eco-friendly idols so that emersion could be done at home.

Water Conservation activities are taken up by school as a project this year to create awareness Students and teachers take up different topics related to water conservation and work on it.

## **7 Solid Waste Management**

### **7.1 Segregation of waste**

There is an arrangement of separate bins in class for wet and dry waste on each floor and every class for segregation of waste. Students practice the same habit at home and spread awareness about the same. Composting and Biogas: The wet waste is used for preparing compost and biogas in a se up placed in school

Plastic waste: Plastic waste collection drive is conducted in school to make eco-bricks which are used to make cemented structures in school.

### **7.2 Reduce the use of paper**

Efforts are made to reduce the use of paper by adopting IT solutions

The school uses top school portal for sending notices, announcements test marks etc. to reduce the use of paper.

The election process for the school council of ministers is done using an app designed by own students which also helps in saving paper.

Staff utilizes both sides of the paper avoiding wastage of paper

Trees are planted by students in school, home and neighborhood

Students plant medicinal and ornamental plants in school backyard and also in their neighborhood

- They also prepare seed balls which are carried by them to field visits which help in growing plants in in other areas

### 7.3 Energy Saving

School uses energy saving and energy efficient electrical equipment in almost every class in other areas

- Students are taught good habits connected to energy saving at home as they perform electricity audit

## 8. Assessment tools

### 8.1 Assessment of aptitude

The school follows the CBSE pattern for assessment for Class X- XII

Maximum marks per subject	100 (80+20)
Special Scheme for 2024-25	Academic session to be divided into 2 Terms with approximately 50% syllabus in each term The syllabus for the board examination 2022.23 will be rationalized . Efforts will be made to make Internal Assessment/ Practical/ Project work more credible and valid.
Curriculum Transaction	School will continue teaching in distance mode till the authorities permit in-person mode of teaching Internal Assessment would include 3 periodic tests, student enrichment, portfolio and practical work/ speaking listening activities/project
Term I Examinations	At the end of the first term, the Board will organize Term   Examination in a flexible schedule to be conducted between November- December 2024. The Question Paper will have Multiple Choice Questions (MCQ) including case-based MCQs and MCQs on assertion-reasoning type. Duration of test will be 90 minutes and it will cover only 50% of the entire syllabus
Assessment/Examination as per different situations	At the end of the second term, the Board will organize February to March 2025.

	<p>This examination would be held around February to March 2025 at the exam centers fixed by Board.</p> <p>The paper will be of 2.30 hours duration and have questions of different formats (competency Based Questions 40% Objective Type Questions 20% ,Short/Long Answer type Question 40%)</p> <p>Term II Examination/ Year-end Examination</p>
--	---

### 8.2 The school follows the CBSE pattern for assessment for Class IX

Maximum marks per subject	100 (80+20)
Types of assessment	Internal Assessment Year-end exam/Board exam School based assessment of Co-scholastic areas
Marks distribution	Internal Assessment Year-end exam/Board exam
Components of internal Assessment	<p>Periodic Test (5 marks)</p> <p>Multiple assessment (5marks) (Quiz, oral test, concept map, exit cards, visual expressions etc.)</p> <p>Portfolio (5 marks) (Classwork, homework, peer assessment. self-assessment, reflection, narration, journals etc.)</p> <p>Subject Enrichment activity (5 marks)</p> <p>(Practical work for science, lab work for math, Map work and project work for social science, listening and speaking skills for languages.)</p>

### 8.3 Assessment for Class V to VIII

Maximum marks per subject	100
Types of assessment	Internal Assessment Half yearly and yearly exam. School based assessment of Co- scholastic areas

Marks distribution	Internal Assessment: 20 marks Half yearly exam/yearly exam: 80 marks
Components of internal Assessment	Periodic Test (10 marks) Subject Enrichment (5 marks) Portfolio (5 marks)

#### **8.4 Assessment for Class III to IV**

Maximum marks per subject	100
Types of assessment	Internal Assessment Half yearly and yearly exam. School based assessment of Co- scholastic areas
Marks distribution	Internal Assessment: 20 marks Half yearly exam/yearly exam: 80 marks
Components of internal Assessment	Periodic Test (10 marks) Subject Enrichment (5 marks) Portfolio (5 marks)

#### **8.5 Assessment for Class I to II**

Maximum marks per subject	100
Types of assessment	Internal Assessment Half yearly and yearly exam. School based assessment of Co- scholastic areas
Marks distribution	Internal Assessment: 20 marks Half yearly exam/yearly exam: 80 marks

### **9. Staff Capacity Building**

9.1 Assessment training needs of teachers and staff at all level Identification of training needs:

1. Appraisal forms are filled at the end of the academic year by teaching and non-teaching staff members

2. Observations carried out by the coordinators and the head of the school enable to locate the training needs.
3. Training need identification formats are filled by the teachers and need analysis is done on the basis of which the trainings are decided.
4. Discussions with subject HOD's and feedback obtained helps in identifying the training needs.
5. Feedback obtained during staff meetings

The teachers are enriched with training programs to improve their teaching skills & to adopt new techniques in their day to day teaching

Due to the pandemic situation all CBSE workshops will be conducted online. Every teacher needs to attend and complete mandatory 10 training programs.

## **10. Pupil's well being**

Safety of students is highest priority for school. All the required measures are taken to ensure the security of children which includes CCTV cameras at various locations of school, in classrooms We have attendants at every toilet,. Safety dilis, self-defense workshops & certification for students and counseling support. The school has installed fire safety system and Fire Safety drills are conducted regularly.

### **10.1 Guidelines for child's safety:**

ROSE VALLEY INTERNATIONAL SCHOOL adheres to the following norms as per Supreme Court guidelines on child safety.

- Authority Card is issued to all parents for pick up of their child from school or from the school bus at their respective stop in school hours.

No minor female students is left alone with male staff

Cameras are already installed on the premises facing road, entry and exit, CCTV cameras inside the class rooms, labs, office and 13 in school bus.

In case of emergency the school deutes custody of the child to a female teacher until the parent/guardian come and takes stock of the situation

Separate male/female toilets are there for students and both at a distant from each other

Female attendants (Tai) are appointed to monitor the toilets used by Students

Security guards are deployed at the entrance and exit gates during school hours

All areas of the school premises like classrooms, play-grounds, condors etc.

are regularly monitored Floor duty and dispersal duty is given to teachers in rotations to monitor and keep an eye on all activities of kids arrival and departure during playtime,

All areas of the school premises like class rooms, play-grounds, corridors, etc. are regularly monitored

- Floor duty and dispersal duty is given to teachers in rotations to monitor a keep an eye on all activities of kids arrival and departure during playtime, mealtimes, near toilets.



Strict instructions are repeatedly given to the teachers that no child should be given dark room or solitary confinement punishments/corporal punishments

Counselors and wellness teachers are appointed to take care of concerns related to the students or their parents.

Display Board regarding 'Dos & Dont's' is displayed in front of the School premises for Students,

## 10.2 Health care in school

1. School has a fleet of cleaning staff for keeping the school campus neat and clean. Full time nurse is available in the campus
2. Medical checkup is done for all the students.
3. Student's health cards are maintained
4. Webinars for creating awareness on health and hygiene are conducted throughout the year. Separate sessions for daughter-mother and separate sessions for son-father are conducted every year by expertise people and doctors.

## 10.1 Co-curricular Activities

A] Development of different forms under Performing Arts With our vision to develop aesthetic sense the school gives special emphasis on developing cultural and creative instincts among our children. Various creative clubs ensure systematic training for various forms of art like Bharatnatyam, Kathak, Western Dance, Harmonium, keyboard, Drums& singing.

B] Keeping in mind Art Integration, various visual and performing art activities will be conducted online

1. Eco friendly Ganesh Making workshop-in the month of August
2. Eco friendly Lantern making workshop-in the month of October.

## 10.2 Sports & Physical Education:

Games and Exercises are an important means of recreation and helps in building team spirit and positivity. They refresh children and enable them to regain their lost energy. The school has an in-campus playground to bring out the sporting talents of children and to inculcate a spirit of sportsmanship.

# 11. ORDINATION WITH STAKEHOLDERS

STAKEHOLDERS	METHODS OF COMMUNICATION	WAYS OF INVOLVEMENT	ACTIVITIES PLANNED
Parents	School website, Emails, School Calendar, Broadcast groups, Phone calls, personal letters	Parents are allowed to meet the school administration through a prior appointment.	<ul style="list-style-type: none"> <li>● Parent teacher Meeting</li> <li>● Managing Committee Meeting</li> </ul>

	and Parent-Teacher's Meeting PTA	They are invited to attend the Annual Day and Parent teacher meetings. A parent teacher Association has been formed and two of its representatives are required to be present during the Managing committee meetings.	<ul style="list-style-type: none"> <li>● Meeting of Parent Teacher association</li> <li>● Excursion trip for student wherein minimum two parents are required to accompany for transparency the safety and security of the students</li> </ul>
<b>Teaching Staff</b>	General Body Meeting with Principal/ Vice Principal. Departmental meetings with HOD, WhatsApp groups and effective communication with Reporting officers.	Teachers are involved in all functions and events by contributing their innovating ideas and creativity and to feel to be a part of the school.	<ul style="list-style-type: none"> <li>● A yearly planner is drawn out at the beginning of the year defining the areas of responsibility for all the teachers.</li> <li>● Teachers Day lunch to encourage informal communication.</li> <li>● Staff Picnic</li> </ul>
<b>Other Staff</b>	GBM with the Head of the institution, Emails and WhatsApp groups.	Other Staff members are involved in all the school functions by rendering full support and cooperation.	Workshops are organized for creating awareness on various social and health issues as well as English language speaking

<b>School Managing Committee</b>	SMC is organized every three months	All reports are forwarded to the SMC for perusal.	
<b>Board</b>	CBSE website, email, telephonic conversations, letters.	School is the Examination Center for class X and XII Board Exams.	All Activities which are required to be organized as per CBSE are incorporated in

			the school activity Calendar
Media	Two teachers are entrusted with the duty of writing the report of the events held in school and ensuring coverage of the same in the newspaper.	A brief report of all school events are sent to one leading English and Hindi newspaper. The same is published within a span of one week	

## 12. INSTITUTIONAL GOALS

- Inter- personal relationship with stakeholders
- To develop a holistic, nurturing ecosystem that strengthens a child's self-belief and naturally connects him/her to the environment.
- To develops a deep bond between students, teachers and the environment.
- To develop students as ambassadors of positive change who will help build a better tomorrow

# **ROSE VALLEY INTERNATIONAL SCHOOL**

**Nangla Sohna Road, NIT Faridabad**

## **Infrastructure Details**

<b>Room</b>	<b>NO.</b>	<b>Length (in ft.)</b>	<b>Breadth(in ft.)</b>	<b>Area in sq. ft.</b>
<b>Class</b>	<b>24</b>	<b>25</b>	<b>20</b>	<b>500</b>
<b>CLASS</b>	<b>18</b>	<b>24</b>	<b>18</b>	<b>432</b>
<b>BIO LAB</b>	<b>1</b>	<b>24</b>	<b>18</b>	<b>432</b>
<b>CHEM LAB</b>	<b>1</b>	<b>36</b>	<b>30</b>	<b>1030</b>
<b>PHYSICS LAB</b>	<b>1</b>	<b>24</b>	<b>18</b>	<b>432</b>
<b>Library</b>	<b>1</b>	<b>36</b>	<b>30</b>	<b>1080</b>
<b>Computer lab</b>	<b>1</b>	<b>24</b>	<b>18</b>	<b>432</b>
<b>Maths Lab</b>	<b>1</b>	<b>24</b>	<b>18</b>	<b>432</b>
<b>Principal Office</b>	<b>1</b>	<b>20</b>	<b>20</b>	<b>400</b>
<b>Chairman office</b>	<b>1</b>	<b>36</b>	<b>30</b>	<b>1030</b>
<b>Staff Room</b>	<b>2</b>	<b>24</b>	<b>18</b>	<b>432</b>
<b>Store</b>	<b>2</b>	<b>20</b>	<b>16</b>	<b>320</b>
<b>Accounts office</b>	<b>1</b>	<b>24</b>	<b>18</b>	<b>432</b>
<b>Prayer Hall cum Music Room</b>	<b>1</b>	<b>105</b>	<b>65</b>	<b>6825</b>
<b>Reception</b>	<b>1</b>	<b>32</b>	<b>30</b>	<b>960</b>
<b>Wellness/clinic</b>	<b>1</b>	<b>18</b>	<b>14</b>	<b>252</b>
<b>Activity Room</b>	<b>1</b>	<b>24</b>	<b>18</b>	<b>432</b>
<b>Counsellor Room</b>	<b>1</b>	<b>24</b>	<b>18</b>	<b>432</b>

## Meeting details:

Meeting	Date	Venue	Agenda
I Meeting	10/02/2024	Principal chamber	Introduction about pedagogical plan and making the team
II Meeting	11/02/2024	Hall	Academic calendar
III Meeting	15/02/2024	Library	curriculum
IV Meeting	18/02/2024	library	Lesson Plan
V Meeting	22/02/2024	Hall	Class room activity
VI Meeting	24/02/2024	Library	timetable
VII Meeting	26/02/2024	Hall	Co-Scholastic activity
VIII Meeting	28/02/2024	Library	Assessment structure
IX Meeting	03/03/2024	Hall	Students portfolio
X Meeting	05/03/2024	Library	House Incharge

## School Session

\* The new academic session would start from 04/04/2024 to March 2025.

### RULES & REGULATIONS

1. The parents should check the diary regularly to look into the home task given and for the teacher's remarks.
2. It is strictly compulsory for every child to come to the school in full school uniform on time.
3. Students who come to school on their own should reach the school at least five minutes before the school assembly.
4. The school is not responsible for goods lost. It is not advised to bring valuable articles to the school.
5. Parents or guardians are not allowed to see their child or interview teachers during active teaching hours. Any issue can be discussed on PTM day. In case of any urgent issue meeting can be arranged by appointment.
6. Irregular attendance, habitual idleness, insubordination to the teachers and any objectionable activity inside or outside the school premises, rude or disorderly behavior either during or beyond school hours are sufficient reasons for dismissal of a student.
7. Leave is not granted except on prior written application from parents.
8. It is compulsory for the students to complete 75% of their attendance in the year to make them eligible to appear in their final examination.
9. Pass marks for each subject is 40% There will be no re-examination on any ground. Promotion will be granted if the child scores 50% marks in the periodical test.

10. The name class section of pupils should be clearly marked on all belongings of the students.
11. Any communication (Request or complaint) made by the parents should be addressed to the Principal and not to the class teacher.
12. Parents and teachers meetings will be held every second Saturday of the month. In case of any change it will be informed before hand.
13. Parents kindly make Fee payments by 15th of due date.
16. The school authorities reserve the right to amend or alter the school rules, fees rules, conveyance rules and other rules, without any notice and without assigning any reason.
17. Parents /Guardian are fully responsible for dropping their ward at school time and fetching after school is over.

**Activities involved in assembly schedule:**

Time :15 minutes

<b>s.no</b>	<b>Activities (Monday to Saturday)</b>	<b>Frequency</b>
<b>1.</b>	<b>Prayer</b>	<b>Daily</b>
<b>2</b>	<b>Thought</b>	<b>Daily</b>
<b>3</b>	<b>G.k Quiz</b>	<b>Wednesday &amp; Saturday</b>
<b>4</b>	<b>News (national ,international , sports)</b>	<b>Daily</b>
<b>5</b>	<b>Poem recitation /speech/moral stories/scientific facts</b>	<b>Saturday</b>
<b>6</b>	<b>Pledge</b>	<b>Daily</b>
<b>7</b>	<b>National Anthem</b>	<b>Daily</b>

Teachers list

CLASS	NO OF STUDENTS	CLASS INCHARGE	SUBJECTS	PERIOD ALLOCATION	TEACHER NAME
Grade I	37	MS. POOJA	Hindi		
			English		
			Maths		
			Evs		
			Computer		
			G K		
			Moral value		
			Art and craft		
			Spoken Eng		
			Library		
			Games		
Grade II	32	MS.NAVNEET	Hindi		
			English		
			Maths		
			Evs		
			Computer		
			G K		
			Moral value		
			Art and craft		
			Spoken Eng		
			Library		
			Games		
Grade III	38	MS.SUMAN	Hindi		
			English		
			Maths		
			Science		
			Sst		
			Computer		
			G K		
			Moral value		
			Art and craft		
			Spoken eng		
			Library		
			Games		



Teachers list

CLASS	NO OF STUDENTS	CLASS INCHARGE	SUBJECTS	PERIOD ALLOCATION	TEACHER NAME
Grade IV	39	MS.SUNITA	Hindi		
			English		
			Maths		
			Science		
			Sst		
			Computer		
			G K		
			Moral value		
			Art and craft		
			Spoken eng		
			Library		
			Games		
Grade V	34	MS. MEENA	Hindi		
			English		
			Maths		
			Science		
			Sst		
			sanskrit		
			Computer		
			G K		
			Moral value		
			Art and craft		
			Library		
			Games		
Grade VI	41	MS.SAVITA	Hindi		
			English		
			Maths		
			Science		
			Sst		
			sanskrit		
			Computer		
			GK		
			Art and craft		
			Library		
			Games		

Teachers list

CLASS	NO OF STUDENTS	CLASS INCHARGE	SUBJECTS	PERIOD ALLOCATION	TEACHER NAME
Grade VII	51	MS. KALPANA	Hindi		
			English		
			Maths		
			Science		
			Sst		
			sanskrit		
			Computer		
			GK		
			Art and craft		
			Library		
			Games		
Grade VIII	63	MS. ASHA	Hindi		
			English		
			Maths		
			Science		
			Sst		
			sanskrit		
			Computer		
			GK		
			Art and craft		
			Library		
			Games		
Grade IX	181	MS Anjali	Hindi		
			English		
			Maths		
			Science		
			Sst		
			Computer		
			Library		
			Games		
Grade X	70	MS. GEETA	Hindi		
			English		
			Maths		
			Science		
			Sst		
			Computer		
			Library		
			Games		
Grade XI	31	MS. PRIYANKA	Hindi		
			English		
			Maths		

			Physics		
			Chemistry		
			Political Science		
			Sociology		
			Economics		
			Biology		
			Physical Edu		
			Accountancy		
			BST		
Grade XII	06	MS. RAJNI	Hindi		
			English		
			Maths		
			Physics		
			Chemistry		
			Political Science		
			Sociology		
			Economics		
			Biology		
			Physical Edu		
			Accountancy		
			BST		
			YOGA		

**FORTNIGHTLY LESSON PLAN**

Session ..... date from..... upto .....

Class ..... no of periods..... objectives.....

Subject..... unit.....

Chapter's No & Name.....

Methodology.....

.....

Teaching Aida.....

.....

Sr no	Topic(s) (sub-topics, Theory, related practical, Activities	Teacher's class work	Student's class work	Expected Learning outcome

Evaluation.....

.....

Home ssignment.....

Plan executed (yes/no) .....reason(if plan not executed).....

Remarks.....

Signature of the teacher

Signature of the Principal

**TEACHER'S DAILY DIARY FORMAT**

NAME OF TEACHER..... POST..... DATE.....

Period	Class & Section	Subject	Topic taught	Home Assignment	Copy correction
1 <sup>st</sup>					
2 <sup>nd</sup>					
3 <sup>rd</sup>					
4 <sup>th</sup>					
5 <sup>th</sup>					
6 <sup>th</sup>					
7 <sup>th</sup>					
8 <sup>th</sup>					

Teacher's Signature .....

Principal's Signature.....